



4350 E. Cotton Center Blvd., Building D • Phoenix, AZ 85040 • (602) 263-3000 • (800) 624-3879

## NPI IMPLEMENTATION - March 23, 2008

Dear Practice Manager or Administrator:

Mercy Care Plan (MCP), Mercy Care Advantage (MCA) and Mercy Healthcare Group (MHG) will implement National Provider Identification (NPI) requirements on March 23, 2008. If your provider type requires a NPI, this means that any claims, UB04, CMS1500 and 2006 ADA form, regardless of date of service, will **require a NPI number on the claim form** in the designated fields. **Otherwise, the claim will be rejected and returned to your practice without payment.** If you have not reported your NPI to Mercy Care, we do not have it in our system. Please make sure you have submitted your NPI to Mercy Care and that your NPI is included on all claim forms submitted electronically or paper submission.

- Electronic submission of institutional services (837i) will reject if Attending, Billing and Operating provider names are supplied, if applicable, and no corresponding NPI is supplied for those names
- Electronic submission of professional services (837p) will reject if Rendering, Billing and Referring provider names are supplied, if applicable, and no corresponding NPI is supplied for those names
- Paper submission of any claim form type will also reject based on the guidelines above, if applicable provider names and corresponding NPI numbers are not supplied
- Prescriptions for medications must also contain the prescribing providers NPI on the actual written prescription paper. If the script does not contain the NPI number it will be denied at the pharmacy causing the member to not receive their medications.

If you have not obtained NPI numbers for the provider(s) within your practice, please request the number(s) immediately from NPPES (National Plan and Provider Enumeration System). You may access their registration page at the following link: <https://nppes.cms.hhs.gov/NPPES?StaticForward.do?forward=static.npistart>. Once you have obtained the number(s) please submit a copy of the CMS documentation identifying the NPI to the following address/fax number:

Mercy Care Plan  
Attention: Provider Relations – NPI Number  
4350 E Cotton Center Blvd, Bldg D  
Phoenix, Arizona 85040  
or  
Fax (602) 263-3034; Attention: Provider Services – NPI Number

If we do not have your NPI in our system prior to March 23, 2008 and the NPI is not included on claims submitted on or after March 23, 2008, the claim will be returned to your practice without payment.

If you need additional assistance, please contact Provider Relations at (602) 263-3000. We appreciate your immediate attention to this important change.

Sincerely,

Stanley Aronovitch, Sc.D.  
Chief Executive Officer